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Etiquette in the classroom

Always respect your classmates by being kind and not making fun of others.Stay organized and prepared with your supplies to avoid being a borrower in class.Pay attention and do not disrupt the class while the teacher or your peers are speaking. There are a few standard rules that every student should observe at all times when it comes to behavior in the classroom. You are sharing your classroom with several other people who are just as important as you. Don't try to make others feel embarrassed. Don't make fun of others, or roll your eyes, or make faces when they are speaking. If you must sneeze or cough, don't do it on another student. Turn away and use a tissue. Say "excuse me." If someone is brave enough to ask a question, don't laugh or make fun of them. Say thank you when someone else does something nice. Use appropriate language. Keep tissues and other supplies in your desk so you'll have one when you need it! Don't become a constant borrower. When you see your eraser or your pencil supply shrinking, ask your parents to restock. Messy workspaces can become distractions. Try to clean your own space often, so your clutter doesn't interfere with the classroom workflow. Make sure you have a space for storing supplies that must be replenished. This way, you will know when your supplies are running low, and you won't have to borrow. Maintain a homework checklist and bring your finished homework and projects to class with you on the due date. Arriving late to class is bad for you and it is bad for other students. When you walk in late, you interrupt the work that has begun. Learn to be punctual. You also risk the possibility of getting on the teacher's nerves. This is never good. Look at the teacher to make eye contact, unless you're writing notes.Don't whisper.Don't pass notes.Don't throw things.Don't laugh.Don't make funny faces to make other people laugh. Wait for your turn to ask a question. If someone else is speaking, simply wait with your hand raised (or whatever process your teacher requires).Don't say "me, next" or "oh" when you're waiting with your hand raised. You will be noticed. Don't hum or fidget to distract other students.Keep your hands and feet to yourself.Don't brag If you finish first.Don't make rude comments about another student's work or habits. Respect the work and the words of your group members. If you don't like an idea, be polite. Never say "that's dumb," or anything that would embarrass a classmate. If you really don't like an idea, you can explain why without being rude. Speak to fellow group members in a low voice. Don't speak loud enough for other groups to hear. Don't try to distract the speaker.Keep your eyes on the speaker.Don't make rude comments. Try to think of a question if the speaker invites the class to ask. Remain quiet until everyone is finished.Don't get up and walk around unless it's absolutely necessary. Everybody likes to have fun, but there is a time and a place for fun. Don't try to have fun at the expense of others, and don't try to have fun at inappropriate times. The classroom can be fun, but not if your fun involves rudeness. Quick, quick, come out of bed The sun has come over your head Your friends are waiting just for you I am trying my best. Now what to do? - Nursery RhymeRise and shine! It is a new school day. School is where you meet your friends and acquire knowledge on numerous subjects. It teaches you how to be a self-dependent and hard worker and develops your skills. You also learn the difference between good and bad and become a better citizen. To get the best out of school, abide by the following list of rules of school and classroom etiquette.School and Classroom Etiquette - Teacher and StudentsSchool etiquette helps the school year run more smoothly. It makes it easy for teachers to help you and all other students learn well for your benefit. Additionally, it helps you and other students respect yourselves, your peers, your teachers and your school. It is essential to know that you are entitled to learn at school, just as the other kids are. So it is not your right to deprive the other kids of their rights. Here are some effective tips on school etiquette that you should follow. Respecting yourself and being responsible for all your actions is the primary rule of school etiquette. Respect all teachers, adults and other kids and cooperate with them. You should also respect the differences of others because it enhances feelings of trust, safety and well-being.Another significant rule of school etiquette is to follow the school guidelines. Good discipline helps the education system significantly. Without it, the school would be in chaos, and there would be many juvenile behaviours. Therefore, be obedient, well-mannered, well-disciplined and respectful at school. Keep in mind that you are an ambassador of your school. So, wear your school uniform or abide by the school's dress code. Make sure your uniform is clean and tidy because a sloppy uniform is not cool and does not impress anyone. Do up your buttons properly and tuck your blouse or shirt in. Also, tie your hair back, especially if it is long. Regarding jewellery, make-up and other adornments, follow the teacher's instructions and obey the school rules. Remember that your personal presentation plays a crucial role in forming the first impression of you.Being organised is also a significant rule of school etiquette. Before the beginning of the term, your school will most probably issue a list of essential supplies. Take your time purchasing all necessary items before the first day of school. Every school day, do not pack your school bag in the morning because you will do it in a hurry and might forget something. Instead, pack it the night before, along with your PE bag. School and Classroom Etiquette - School SuppliesIf you forget an item, such as a pen, a pencil or a book, you can borrow it from your classmate. Ask them politely, "Can I borrow your (pencil)?" If they agree, take it. After you have finished using it, you should return it to your classmate and thank them for lending it to you. Also, among the rules of school etiquette is to be kind and helpful. Doing so boosts your happiness and self-esteem. It also builds enduring friendships.Be friendly and considerate to everyone you interact with at school. If your classmate asks for your help, give them a hand. Before you say unkind words, take your time to think and consider how you would feel if someone had said such words to you. Apologise when you make a mistake and when you do something unintentionally.You should also be polite to everyone at school. Being polite is one of the significant rules of school etiquette, too.Say "Please" when you ask your classmate for something. Also, say "Thank you" when your classmate assists you. Never tell lies because only cowards lie out of fear. I know you are courageous and will always tell the truth. Speak politely to both adults and children. Do not swear or use foul language. Rowdiness is not acceptable. When your teacher is speaking, do not interrupt. In the school dining hall, follow the rules of table etiquette. Also, do not smoke inside or outside school. It is a gross habit that can damage your body. Never take something from anyone without permission or without intending to return it because this is called stealing. School and Classroom Etiquette - Be PoliteRespecting your classmates and colleagues is also among the top rules of school etiquette. Avoid bullying, whether verbal or physical. Bullying is inappropriate behaviour that shows the bully is a coward and weak person. Additionally, it may lead to disciplinary action being taken against the bully. Never gang up against a weak student. Furthermore, do not use your strength or power to frighten or hurt your peers and force them to do something. Also, do not push your peers, pull them, fight with them or yell at them. Instead, participate in a systematic scientific activity, like Tae Kwon Do.If someone tries to bully you, report them to your teacher immediately. All school teachers know how to deal with bullies and prevent bullying. School and Classroom Etiquette - No More BullyingIn school competitions, being gracious and displaying sportsmanship is one of the most important rules of school etiquette. Play hard, but play fair. Be competitive and do your best. If you win, do not gloat over your peer's defeat. Try to cheer them on. In contrast, acknowledge your peer's victory with humility and avoid jealousy if you lose a competition. Remember that it is only an activity. Always have fun, by all means. However, keep your school clean and safe.Do not litter the playground, the classroom or anywhere in the school. Never throw sharp or hard items that could injure your colleagues. If you use the toilet, do not mess it up and clean up after yourself. Additionally, do not vandalise or scrawl graffiti all over school walls. Report vandalism acts and graffiti offences to your teacher. As we mentioned before, you represent your school, especially if you are in school uniform. So your behaviour should be exemplary. One of the top rules of school etiquette is to respect everyone outside your school.Do not be rowdy, and never gang up on kids from other schools. Also, do not use foul language. Never swear, yell, fight or push. Vandalism is a bad manner, too. Do not cover public and private property anywhere in graffiti. When you are in public transport, respect every passenger. Avoid disturbing or offending any passenger. Offer your seat to elders and any other adult standing in the aisle. If you are standing, do not block the door and the aisle. Make sure you step aside to let passengers pass without asking them to do so. Let us move now to classroom etiquette. Classroom etiquette is part of school etiquette. Inside your classroom, you attend your sessions. It is also possible to be fun in the classroom but not rude. However, choose the appropriate time to avoid disrupting your teacher or distracting your peers. Here are some rules of classroom etiquette that you should always observe. School and Classroom Etiquette - Blackboard and School DesksOne of the essential rules of classroom etiquette is to be respectful to the teacher. Follow the teacher's guidelines and do what they ask you to do without grumbling. Good discipline helps the session run smoothly. While the teacher is talking, never talk, whisper or laugh. In addition, do not interrupt the teacher, pass notes, throw things away or make funny faces to force your classmates to laugh. Just pay attention and listen carefully to what the teacher says. Look at the teacher if you do not write notes.Your classmates also have rights because they share the same classroom with you. Respecting them is among the significant rules of classroom etiquette.Cooperate with your classmates and respect their differences. Do not make fun of your classmates when they speak. Do not also roll your eyes or make funny faces and let them speak freely. Also, do not make them feel embarrassed by saying unkind words to them. Another rule of classroom etiquette is to cooperate with your classmates. When working in small groups:Respect your group members and their work. Speak in a low voice to not let the other groups hear what you say. If you do not like an idea, never be rude. Explain your point of view politely. Being polite is also among the critical rules of classroom etiquette. When you sneeze or cough, cover your mouth and nose with a tissue or with your elbow. Speak politely, and do not be rude. Do not argue with your teacher or answer back. Never make fun of your classmate when you disagree with them. Avoid laughing at someone's question or answer. Do not bite your classmates. Never steal or snatch the things you like from other students. Pick up the litter and be clean.You should also be quiet and not distract in the following situations:Do not distract by humming or fidgeting. If you finish first, do not brag. Avoid saying unkind or rude comments about the work of others.Look at the speaker and make eye contact. Do not interrupt or distract them. Never make fun of them or say unpolite comments. If the speaker invites the class to ask, think of a good question or explain your opinion politely.Be quiet, and do not distract your classmates. Never get up and walk around unless there is an emergency. If you finish first, stay still and do not move until everyone finishes. Another essential rule of classroom etiquette is to always be on time. If you arrive late, you interrupt the work and distract the teacher and the students. Additionally, you may annoy your teacher, and this is not good. Also, be organised and tidy. Never keep your place messy. Untidy places always cause distractions. Clean up the mess to be more focused and relaxed.The most important rule of classroom etiquette is to keep your supplies stocked.Make a place in your desk for storing supplies that must be replenished, such as pencils and erasers. When these supplies are shrinking, ask your parents to restock them. Also, keep tissues and extra supplies inside your desk. Therefore, you will find one when needed and not constantly borrow from others. School and Classroom Etiquette - School SuppliesAnother significant rule of classroom etiquette is to be prepared.Always prepare for class. Read the material carefully the day before the session. Then, circle the points you have not understood and formulate your questions. If you have a presentation, rehearse. Never brag, and be to the point.Always maintain a homework checklist and submit your finished paperwork and assignment on time. Avoid cheating, copying or plagiarising answers. It is important to cite your source of information to strengthen your answer.Ask your teacher if you have any questions. However, wait for your turn. Do not say "next" or "me". Raise your hand or follow the teacher's guidelines. Sooner rather than later, the teacher will acknowledge you and listen to your question. Since the outbreak of the coronavirus pandemic, digital screens have become more dominant than ever in our social life, study and work. Now, we have been relying on real-time video conferences to keep connecting with our friends, family and teachers. In the education sector, classrooms have become hybrid. Online classes have become part of children's daily life. On the other hand, many children find that a virtual classroom is a fairly recent challenge because it does not fully mirror the normal school day schedule. Studying online and studying face-to-face are not the same. This is because children should adhere to new, completely different rules when they participate in online sessions. Moreover, they have to change their methods of engaging and interacting with their teachers and classmates. Whether you are studying online or offline, you should respect yourself and others and follow the teacher's guidelines. In the following lines, let us navigate this challenging method and go through virtual classroom etiquette for students.Like any other school day, start your day with a healthy breakfast because it nourishes your body for learning. Avoid sugary food at breakfast. Instead, eat food high in fibre, healthy fat and protein, such as creamy yoghurt parfait with fresh or frozen fruits and crunch granola, peanut butter toast, a boiled egg, a piece of cheese, a cup of milk or slices of avocado.Before the online session starts, set up all your equipment and test them. First, ensure that you have the zoom link, or the link of any other platform, to the virtual session. Next, set up your desk and clean it. Then, make sure your devices are charged and your headset/ speakers, microphone and webcam work flawlessly. Also, check whether your internet or Wi-Fi connection works properly. If you are using your mobile phone, make sure you have a strong signal. In addition, turn off all notifications to avoid distractions. If you are joining the virtual session on a computer, use a wired connection because it is way faster than Wi-Fi. Sign in to the platform ten minutes before the session to have enough time to troubleshoot, if necessary. Test your audio and video and check your screen sharing. Additionally, check if there is an unexpected update you need to download beforehand. Maintaining punctuality in virtual sessions is one of the most important things in virtual classroom etiquette for kids. Traditional education requires you to wake up early to catch the bus to get to school on time. However, there are no buses that will deliver you to your virtual class. A virtual class requires you to plan ahead to be on time. Never overlook the importance of being on time. It allows the teacher to give you permission to join the virtual session ahead of time and not interrupt the session. It also helps you make the best use of the session and avoid missing key information due to delayed entry. Being responsible is also one of the top significant rules of virtual classroom etiquette. Use your real name in the virtual class. Never share your Zoom link and password, or link to other platforms, with non-authorised users. Close all unnecessary applications and tabs before screen sharing. Also, make sure there is nothing personal on the desktop before sharing your screen in the session to avoid embarrassment. Respect your teacher and classmates. Always be encouraging and respect everyone's opinions. Do not use emojis a lot and use them appropriately. Never shout or interrupt speakers. If you want to speak or answer a question, use the "Raise Hand" function on the platform. Before the session, read the course material carefully. If you have not understood a part, circle it and formulate your questions. During the session, wait for your turn and ask your teacher all the questions you have written. While the teacher is talking, write notes in your notebook. If they send important links, bookmark them for reference. Also, be ready to interact with your teacher and classmates and discuss any point in the material or assignment with them. If you have a presentation and you fear speaking to a group, rehearse. However, take care! Be clear and to the point, and never brag. Also, clear your desktop of unnecessary files or tabs if you will share your screen. Zoom and other virtual meeting applications have the option of switching your video off or on. If your teacher requires you to switch your video on, you should brush your teeth and hair and dress properly before you join the virtual class. Your cute pyjama is not the appropriate dress for your online sessions. Wearing a pyjama shows that you are disrespectful to your teacher.Instead, dress in your regular school uniform or dress code like you are going to an offline class. This helps you mentally prepare for your virtual sessions. Before you join your online class, make sure you are well-groomed and camera-ready. A virtual class with video is the same as attending an offline class. Laying down or lounging is not appropriate in both situations. Avoid sitting in the bedroom or the bathroom. Also, do not sit on your bed, recliner, sofa or couch. The ideal place for attending an online class is to sit at a desk or table to be more focused. An appropriate posture is also essential to show that you respect your teacher.During the online class, stay seated in one place. Use attentive body language: sit upright and straight, do not move too much and do not let your eyes wander a lot. If you have to leave or turn off your camera, inform your teacher first. Also, pay attention and participate in the discussions with minimal distractions. Make sure you clearly view the slides on the screen.Once you attend the virtual session, adhere to the teacher's guidelines and instructions. These guidelines create the most productive and inclusive learning environment for every student. If your teacher request to keep your camera on during the online class, you must do so. Some teachers prefer all students to be visible during the session. This is to ensure that you listen attentively and judge whether or not you understand the lesson from your facial expressions. On the other hand, you must turn off your camera and microphone if your teacher asks you to do so. Leaving your microphone on can cause an audio echo or a feedback loop, thus disturbing the whole class.If you switch your camera on, you should also check your surrounding and lighting before you join the online session. Make sure you do not have anything inappropriate in the background and that the lighting is perfect. The place should be professional yet comfortable. A professional setting helps you retain your focus during the online session. Avoid offensive or embarrassing backgrounds, whether real or virtual. Make sure the background is clear, and it is preferable to be a wall. Avoid sitting with a window or direct light (too little or too much) behind you. This will cause bad lighting, and it will be very hard to see you. Instead, face the window or the light to let everyone see you clearly. Do not sit in a messy room or in a place where the closet is open behind you. Never have a pile of dirty or clean clothes in the corner. Never show unmade or made beds in the background. If you cannot find a real professional background, use one from the backgrounds offered in the applications. Face the camera. Do not put it higher or lower than your face. In addition, sit in a quiet, well-lit room. This is because your microphone picks up ambient noises, like the nearby chess, kettle and microwave, besides your voice. The background should not have pets barking or chirping. Also, find a place with no babies crying or screaming in the background. If you live on a busy street, choose a quiet location in the house that has no loud noises. Silence, sometimes, can be awkward. On the other hand, noise can distract your teacher and colleagues and derail the session. So try to keep silent during the virtual class to make it easy for you and everyone else and not miss important information. It can also be challenging to concentrate in a virtual class due to the presence of many distractions, such as mobile phones, TVs, online games, toys, animals and babies. All these distracting elements can divert your attention, as well as the attention of your teacher and colleagues. So keep all forms of distractions away to concentrate in the session. Also, avoid multitasking. While you are online, it is tempting to check your email or social media accounts. It is also easy to text, do house chores, play games or work on other classwork. However, all these actions can distract you. Turn off all notifications and turn off your mobile phone or keep it on silent mode. Do not open a new tab and surf the internet. This is because you might miss your turn to talk and derail the session. Focus and give your teacher your full attention. It is better to join the online session while you are on mute to avoid an audio echo or a feedback loop. Mute your microphone when you are not talking unless your teacher asks you otherwise. If you do so, the audio will be of better quality for everyone, and your colleagues will be able to share their thoughts and participate in the discussions without frustration. Never type on the keyboard when your microphone is on because it causes distracting noise. Furthermore, it prevents you from focusing on the session. If you want to take notes, keep your notebook and writing stationery handy in advance.You can use the "Chat" function while you are in the virtual class. Avoid chatting and distracting your teacher and colleagues because this is not social time. However, use this option to ask a question or ask for clarification without interrupting the session. Write sentences that are free of grammar and spelling mistakes. The function is also used to share important links and resources with others. Suppose you have a question or want to engage in a polite discussion actively, do not interrupt your colleague while s/he is speaking. Instead, ask permission to speak. Use the "Raise Hand" function on the application/platform. Then, wait for your chance patiently, and the teacher will give you permission to talk. This allows the class to proceed in order and with clarity. When it is your turn to talk, do not forget to unmute yourself first. If you have a problem with the audio, inform your teacher with a numbered list. Otherwise, write several emails, one for each issue. Do not send an attachment in a blank email. Follow the abovementioned steps and write a clear, precise email. Never send the attachment with its default name (i.e. Document). Give it a brief informative title, and then write your name (i.e. Chemistry Homework - Jack Murphy). In the email body, mention that there is an attached file and write its name. Before you send the email, make sure the file is attached.At the end of the email, thank the teacher for their time and consideration. If your teacher sends you an email or replies to yours, determine its tone and reply if necessary. When replying, cite the necessary information. Copy the questions and write the answers below each question. If you are writing paragraphs, avoid starting each new sentence on a new line.Never use shorthand in a formal email. Make sure you spell out all the words if they are not recognised acronyms. Take your time checking your spelling, grammar and punctuation before you send your email. Writing a clear, perfect email with no mistakes will make your teacher happy and proud. If you promise your teacher to submit your homework at a specific time, make sure you do so on time. If not, request an extension.Be honest in all your communications. Never tell lies in your email to deceive your teacher. Always tell the truth even if your teacher does not accept your excuse or request. Set the Right structure for your email. The following structure applies to all email platforms. The sequence is the same, but the design and naming have some differences.In this field, enter your teacher's email address. Make sure you write it without any typos. If you write it wrong, you will receive a failure email telling you that this email address does not exist.If you want to send your email to another person, just enter their email address here. The original recipient can see that you have sent a copy of your email to another person and can see their email addresses. Similar to the previous field, this feature allows you to send a copy of your email to another person. However, the recipients in the To and CC fields will not know that you have sent a copy to other recipients. Your subject should be clear, brief and informative. Your message should go here. Keep your message as succinct as possible. Check your spelling, grammar and punctuation before you send your email. Also, make sure you have attached your file if there is any.Use "Dear or Hello Mr/Ms [Name]" at the beginning of your email body.If you know the recipient's name, use it here. "Dear Sir/Madam" is polite but impersonal. Then explain who you are because your signature will come at the end.Next, give your name and class number in the first paragraph. If you have several questions and requests, discuss each one separately in a numbered list. Then, be appreciative of your teacher's time and consideration. Finally, the signature comes. Write your name at the end of the email, along with your phone number and course name. If there is any attachment, make sure you mention what it is about in the main body. It is better to combine several pictures into a single PDF file rather than sending multiple pictures. Rename the file with a brief informative title and your name.Before you press the "Send" button, check the following:Your teacher's email address The subject The grammatical structure of your email Spelling and punctuation Your signature Your attachmentIt is always better to request something or ask your question in person, especially if it is urgent.we have discussed the most significant rules of the school and classroom etiquette for kids. Additionally, we have talked about email and virtual classroom etiquette for kids. Follow these rules, and I am sure you will shine this year and in the coming years in your school. You can also read our blogs about Good Manners, Social Media Etiquette and Table Etiquette for kids. Classroom etiquette rules such as punctuality and respect for others can help you maximize your educational experience. Other rules include addressing lecturers properly, remaining quiet during lectures, participating in class discussions, and not eating in class.Punctuality is an essential classroom rule that you should follow to demonstrate your respect for the teacher and your commitment to learning. You should cultivate and practice punctuality to ensure success in school and beyond.When you arrive late, you disrupt the class flow, distract other students, and disrupt the teacher's train of thought. You may also miss important information or instructions, negatively impacting your learning.You should turn off your cell phone or put it on silent mode while in class to avoid any disruptions. Turning off your phone will help you stay focused on your studies and show respect to your teacher and other learners.If you need to use your phone during class to take notes or access course materials, use the "Do Not Disturb" mode. Being respectful and professional when addressing your professor in person and in writing is an important classroom discipline. If the professor has indicated a preference for a different title or form of address, then you should follow their lead. For example, "Professor [Last Name]" or "Dr. [Last Name]" if they hold a doctoral degree.Eating during a lecture is the last thing you should do as a student. You cannot concentrate on your lesson while eating. You will distract other students and the lecturer. Eat before entering the lecture room.Contributing to a class discussion is more productive and beneficial than making negative comments.You should approach a class discussion with a positive attitude and a willingness to learn from others. Raise your hand before you speak, and wait for the lecturer to acknowledge you before speaking.Don't talk during classGossiping while a lesson is ongoing is a major destruction and a sign of disrespect to your lecturer.You will likely miss an essential part of the lesson, which can lead to low marks at the end of the semester.The reason why you are in class is to learn. Taking short notes during the lesson will help you be attentive and active.Avoid distracting behavior, such as talking to classmates or doing other work.Bunking or skipping lessons can have negative effects on your studies. Missing lessons can mean missing important information and falling behind in your studies. Bunking could negatively impact your grades and academic performance.Don't leave the class haphazardlyAllow your lecture to wind up the lesson and leave before you start packing up, even if class time is over.You might miss crucial information if you start packing immediately after the bell rings while the lecturer is still in class. You might have missed out on the last lesson for personal reasons. It is impolite for you to ask your lecturer to repeat the lesson. Remember that the lecturer has a syllabus to cover. Asking him to repeat a lesson is inconsiderate.You may ask your classmates for notes on the missed lesson or see the lecture privately.Even if you do not agree with their opinions or beliefs, be polite when arguing out your point. Cooperate during discussions and submit your assignment on time.You should not have the "know it all" attitude that might prevent others from participating in class activities. If you are more conversant with the topic than others, you can take the lead and let others air their views without fear of rejection.Asking relevant and on-topic questions helps to keep the discussion focused. It also helps everyone to pay attention and stay engaged, encouraging a deeper understanding of the subject.Before asking a question, take a moment to review it to ensure that it is relevant to the topic. If you're unsure, ask yourself how your question relates to the main subject of the class.Your emails to your lecturer or professor should be addressed formally. Follow the protocol of writing a formal email.Make sure to follow up on your email, bearing in mind that your professor is busy and will likely forget to give you feedback.Cleanliness is a virtue that you should uphold as a student. Make sure to keep your classroom environment clean both inside and outside your classroom.Never throw junk on the floor. Use the dustbin in your classroom to throw what you don't need. Lying and being abusive can create a hostile classroom environment that is detrimental to everyone's learning and can harm relationships with classmates and teachers. You should treat others with respect and honesty. These can not only bring harmony in class, but they can also help create a positive and supportive learning environment for everyone.Cheating is a short-sighted and unethical way to try to succeed in school. Instead of looking for shortcuts, focus on developing good study habits, asking for help when needed, and doing your best to learn the material.These are the things that will help you succeed in the long run, both academically and in life.Asking questions in class is an essential aspect of learning. It helps clarify doubts, deepen understanding, and engage with the material. Here are some tips on the art of asking questions in class:Before class, review the material and prepare questions that you may have. When asking a question, be clear and concise so that the teacher and other students can understand what you are asking. Listen carefully to what the teacher is saying and to the other students' questions. Ask open-ended questions that allow for discussion and exploration of the topic. Don't be afraid to ask questions, even if you think they may be silly or basic. If you don't fully understand the answer to your question, don't be afraid to ask for clarification. When asking questions, be respectful of the teacher and other students. When communicating with your professor, some questions may not be appropriate or helpful for the situation.Here are some things you might want to avoid when talking to your professor:Personal questionsQuestions that can be quickly answered by reading the syllabus or course material.Questions that are irrelevant to the courseQuestions that are overly critical or argumentative link to 12 Meeting Room Etiquette Guidelines link to 10 Rehearsal Dinner Toast Etiquette